



Self-Service Password Reset

- 1) If you forgot your login password, please visit <https://passwordreset.microsoftonline.com/>
- 2) Fill in the details as shown below and click Next.

Microsoft

Get back into your account

Who are you?

To recover your account, begin by entering your email or username and the characters in the picture or audio below.

Email or Username: *

wissam.jishi@ukf.ac.ae

Example: user@contoso.onmicrosoft.com or user@contoso.com



SXyG

Enter the characters in the picture or the words in the audio. *

Next

Cancel



- 3) Enter the one-time password code displayed in the Authenticator App installed on your mobile phone as shown below and click Next.



Microsoft

Get back into your account

verification step 1 > choose a new password

Please choose the contact method we should use for verification:

☐ Approve a notification on my authenticator app

☒ Enter a code from my authenticator app

Enter the code displayed in your authenticator app.

869094

Next

- 4) Enter the new password to reset as shown below and Click Finish.

Microsoft

Get back into your account

verification step 1 ✓ > choose a new password

* Enter new password:

.....

* Confirm new password:

.....

Finish

Cancel



5) You will receive the message below after successful password reset.

Microsoft

Get back into your account

✓ Your password has been reset